

YSGOL GYNRADD PARC PRIMARY SCHOOL



PARENT COUNCIL POLICY



Signed (Link Governor for Pupil & Parent Participation):

Signed (Headteacher):

Date: November 29th 2021

Review: Autumn Term 2022

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PARENT COUNCIL POLICY

AIMS

The aims of the Parent Council are:

- For parents/carers to work in partnership with the school to create a welcoming school which is inclusive for all parents and pupils;
- To promote a stronger partnership between the school, its pupils and all its parents;
- To further develop and engage parents/carers in activities which support the education and welfare of the pupils;
- To identify and represent the views of parents on the education provided by the school and other matters affecting the education and welfare of the pupils.

STRUCTURE

The Parent Council will comprise a minimum of eight parents/carers with a representative for each class in the school. There will be a maximum of sixteen parents/carers.

Parents/carers will serve on the Parent Council for one year after which they may put themselves forward for re-selection if they wish. All the parents/carers of children at the school will be invited to put themselves forward to join the Parent Council.

In the event that the number of parents/carers exceeds the number of places set out in this policy, members will be selected by, first ensuring that there is Parent Council representation from as many classes as possible and then, if necessary, by an anonymous draw conducted by the Headteacher.

In addition to parents/carers, the Headteacher, Deputy Headteacher and Family Engagement Officer will be members of the Parent Council. The Link Governor for Pupil and Parent Participation will attend meetings whenever possible.

MEETINGS

The Parent Council will meet once a half term. Meetings will be held in school and at a time which suits the majority of Councillors.

An agenda will be sent out by the Headteacher and, wherever possible, at least three working days prior to the meeting.

All other parents and carers of the school will be informed and reminded of impending meetings as well as the agendas. They will be encouraged to convey their thoughts, opinions and concerns to their class representative who will then share this information in the meeting.

All information shared and discussed in meetings will be made available to all parents/carers and minutes will be circulated via *ParentMail* ideally within seven working days of a meeting.

It will be made clear from the outset, that discussions are **not to** be about specific pupils and that names of pupils are never to be mentioned.

If a Parent Council member acts in a way that is considered by other members to undermine the objectives of the Parent Council, their membership of the Parent Council will be terminated if the majority of Parent Council members agree. Termination of membership would be confirmed in writing by the Headteacher.

MONITORING

The Headteacher monitors the effectiveness of this policy and will report to the Governing Body on its effectiveness and, if necessary, makes recommendations for further improvements.

REVIEW

This policy will be reviewed at the end of each academic year by the Parent Council.